

KLAIPĖDA CITY
MODERN COMMUNITY CENTRE
+ LIBRARY
IN THE SOUTHERN PART OF THE CITY

PUBLIC TENDER
ARCHITECTURAL COMPETITION

COMPETITION CONDITIONS

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CONTENT

PART ONE

I. VISION FOR THE LIBRARY	4
II. CONTEXT	6
III. MODERNIZATION OF LIBRARIES	7
IV. RESIDENTIAL AREAS	8
V. URBAN FORM	9
VI. LAND PLOT	10
VII. DESIGN AND TECHNICAL REQUIREMENTS	14
VIII. GENERAL INFORMATION	16
IX. SPATIAL REQUIREMENTS	17
1. LIBRARY	18
2. EDUCATION	20
3. COMMUNITY	21
4. PUBLIC REALM	22
5. ADMINISTRATION	23
6. UTILITIES	24
X. EXTERNAL REFERENCES AND ANNEXES	25

PART TWO

COMPETITION CONDITIONS SUMMARY	26
COMPETITION CONDITIONS	28
1. GENERAL PROVISIONS	28
2. OBJECT OF THE PROJECT COMPETITION	29
3. PARTICIPATION OF THE GROUP OF SUPPLIERS/AUTHORS IN THE PROJECT COMPETITION	29
4. ABSENCE OF THE GROUNDS OF EXCLUSION OF SUPPLIERS AND QUALIFICATION REQUIREMENTS	29
5. PUBLICATION OF DOCUMENTS AND INFORMATION OF THE PROJECT COMPETITION, CLARIFICATIONS, EXPLANATIONS, MEETING WITH APPLICANTS	37
6. PREPARATION, SUBMISSION, AND ALTERATION OF THE PROJECT TENDER	39
7. ENSURING THE VALIDITY OF THE PROJECT TENDER	42
8. PROJECT COMPETITION EVALUATION COMMISSION, FAMILIARIZATION WITH PROJECTS, PROJECT EVALUATION PROCESS, PROJECT EVALUATION CRITERIA	42
9. PUBLIC EXHIBITION AND DISCUSSION OF PROJECTS	45
10. PREPARATION OF THE RANKING SEQUENCE OF PROJECT TENDERS	46
11. PROCEDURES FOR FAMILIARISATION WITH INFORMATION ON PARTICIPANTS	46
12. CONSIDERATION OF THE PARTICIPANT, HIS PROJECT TENDER, EVALUATION AND BASIS FOR EXCLUSION OF THE PROJECT TENDER	46
13. DETERMINATION OF WINNERS OF THE PROJECT COMPETITION, BONUS PAYMENT (AWARDS)	47
14. PROCEDURE FOR SCRUTINIZING CLAIMS AND COMPLAINTS	48
15. NEGOTIATIONS	48
16. OTHER PROVISIONS	48

I. VISION FOR THE LIBRARY

Klaipėda city municipal public library seeks to create modern libraries close to the homes of Klaipėda citizen, ensuring equal opportunities for all users to conveniently use all types of universal information resources for cultural, recreational, self-education and life-long learning needs.

THE LIBRARY -A COMMUNITY CENTRE IN THE SOUTHERN PART OF THE CITY

It has been found that the needs of users for the library change due to changes in the functions of libraries. When planning the construction of a new library, it is necessary to take into account the trends of the change of libraries, which are highly diverse and depend on the city's goals and financial capacity. A modern library building is an attribute of a contemporary city.

OVERVIEW OF OPERATIONAL TRENDS OF PUBLIC LIBRARIES

There is much information on changes in the public library sector. Changes in libraries are driven by the changing needs of the served community, coupled with the rapid development of information technology. Main areas of activities of public libraries:

- Traditional areas of library activities. The library collects universal resources that correspond to the needs of the community – printed and electronic; ensures the opportunity to search for information and consult specialists on the issues of information search; offers convenient reading conditions of print and digital documents; allows community members of different age groups to participate in various cultural programs organized by the library. The environment of the library is designed based on different needs of adults, children and adolescents. The global trend in the development of public libraries – books vacate space for new information technologies in modern libraries. Books are transferred to closed funds, leaving new and constantly circulating publications in open funds.
- A library is a space adapted to the needs of community members for lifelong learning,

creating knowledge-generating environment, organising information literacy programs with the aim of reducing the informational exclusion of members of the community by providing access to the Internet, various applications and e-services; libraries all over the world provide opportunities for residents to learn foreign languages; children are provided with attractive conditions in the library to spend their free time after lessons, in an environment stimulating their thirst for knowledge, and creating conditions for vocational guidance and job search.

- A library is a place of leisure, communication and meeting for the community. For this purpose, there are various comfortable places for individual and group work, club activities. Conference halls and event rooms are provided for larger community events and meetings, equipped with kitchenettes.
- A library is a centre of information technologies available for the community; customer service, a self-service system for issuing and returning of documents, security systems, other automated library processes; public internet workstations; wireless internet space; creative workshops supporting science, technology engineering, art, education innovation and community engagement in these activities.
- A library is a comfortable space for the members of the community with special needs. Everything is accessible to people with motion disabilities, and adapted for people with visual and hearing impairments.

LIBRARY PROGRAMME

The need for multi-purpose rooms and their size can be limited to the areas of the presented functional programme, but the library, which operates as a community centre and takes on more functions characteristic to cultural and educational institutions, can play an important role in many aspects: for example, promote citizenship by creating a public space for political discussions, offering all political parties equal opportunities to present their programmes to the population, to enable the organization of political campaigns

in the library, to monitor city council meetings remotely, to organize events familiarizing people with global politics, etc. In activating the social communication of community members, they could organise various activities, competitions, meetings, for example, "Elections of the friendliest house" etc. The library could have community information boards and housing communities could use the library hall for meetings, because currently these meetings are organised at the entrances to the houses of respective communities. By promoting creativity of community members, people could join interest-based clubs allowing them to independently implement their creative ideas with guidance of library staff. Professional art programs organized at the library might attract users from more diverse social circles to the events, as currently only a small part of the population of the southern part of the city are visitors to the city's events.

Since long ago, the library has been supporting individual learning and self-education of citizens, and organises increasingly more informal education programmes for children and adults. In order to reduce information exclusion, the main priority of learning is to increase information literacy in order to keep the older generation in line with the technological process.

When creating a modern library and its design, it is necessary to include modern technological solutions for the use of IT. IT is essential for ensuring people's access to digital information, learning, automating library processes, relieving employees from routine work, thus using their creative potential for the design and implementation of new creative projects and programmes.

**Head of Klaipėda city municipal public library
Bronislava Lauciuvienė
on behalf of the library community**

II. CONTEXT

The new building of the Klaipėda city municipal public library will be situated in the southern part of the city, at Statybininkų pr. 17A. The motive for the selection of the location is a uniform distribution of cultural objects in the city. In the part of the city with a high density of population, currently the most accessible public cultural centre is Fishermen Cultural Palace (Taikos pr. 70). The emergence of a new modern community centre – a library – would activate the involvement of the population of the southern part of the city in community and cultural activities.

RESIDENTIAL AREAS

The plot of the new community centre and library is located at the intersection of two residential areas of the southern part of the city, Gedminai and Smeltė. According to the population and housing census data of the Department of Statistics in 2011, these districts have 98,600 inhabitants, which accounts for 60% of the total urban population (scheme No. 2). Most districts have preserved urban centres with public spaces and commercial and civic functions.

CONTEXT

Scheme No 3 presents the functional context and access to the site within one kilometre radius of the planned community centre-library site. The surrounding area is dominated by typical mass construction apartment buildings, with an evenly distributed network of educational institutions – kindergartens and schools.

The main public buildings in the surrounding area are Klaipėda Health Care Centre, St. Joseph's Worker's Church, and Michael's Providence Church. Educational institutions – J. Kačinskas Music School, Naujamiemis Adult Gymnasium, School of Shipbuilding and Repair, Klaipėda Naval School, and the Faculty of Social Sciences at Klaipėda University.

To the east of the plot is one of the main green corridors in the city – the Green road - connecting the city's public areas in the south-north direction, used for the recreational activity of the population.

The main commercial buildings - supermarkets, the New market - are located on Taikos avenue, which is the central north-south city transport artery.

Due to the dominant presence of typical mass construction apartment buildings, the architectural character of the Gedminai and Smeltė districts is monotonous. In the light of the present context and the number of the population, the surrounding area lacks multifunctional, iconic buildings bringing together communities and actively propagating culture.

LAND PLOT

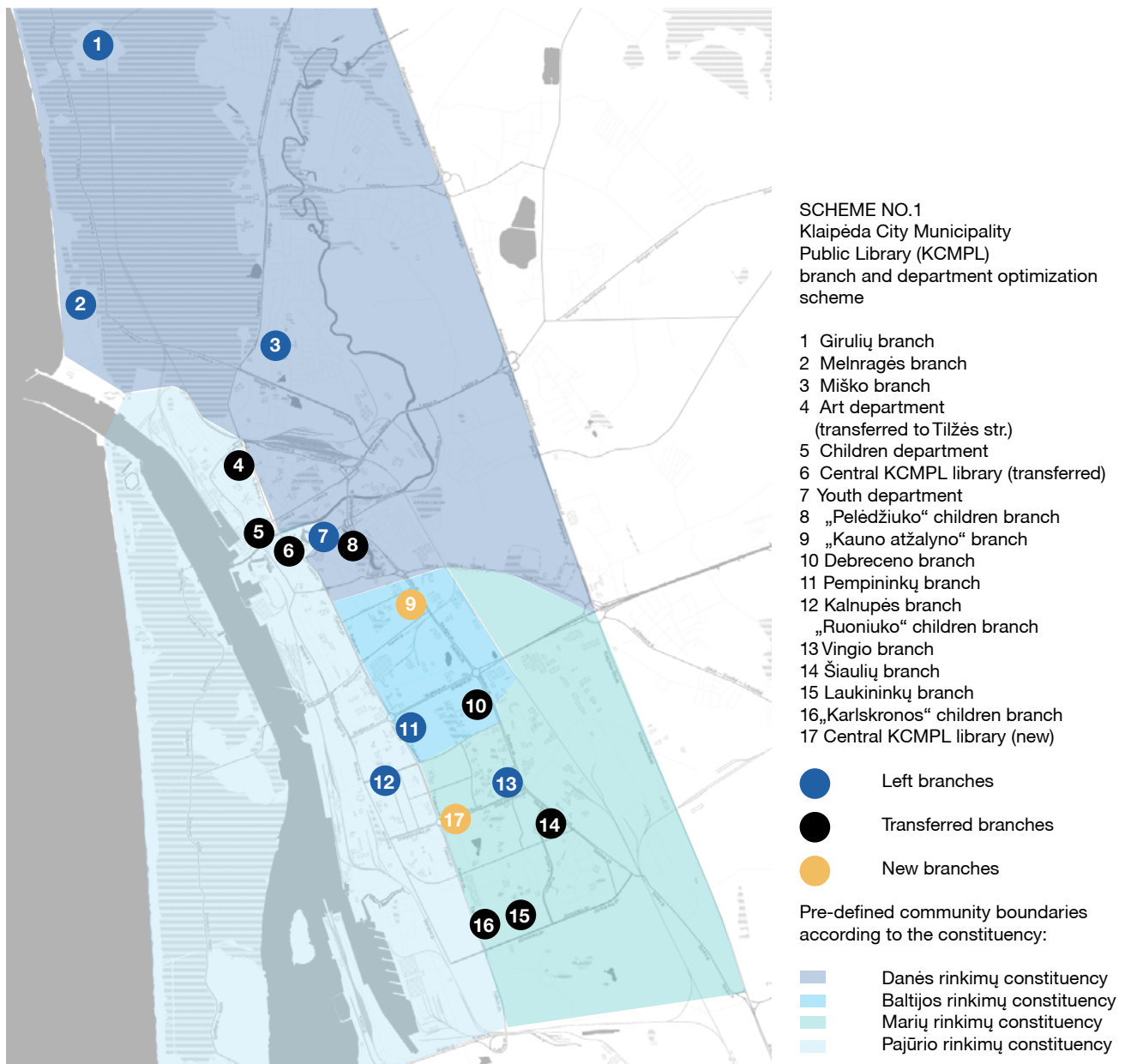
The parcel area for the new community centre - library is 7090 square meters (scheme No. 4). In the northern part, the territory in question borders with Statybininkų avenue, to the south – the land plot of Pagrandukas nursery. Apartment buildings are situated to the west and east of the plot.

Wide sidewalks, bands of greenery along Statybininkų avenue a public transport stop located less than 100 meters of the plot boundary and nearby bicycle paths provide a potentially attractive infrastructure in a state of despair. Principles of sustainable mobility must be integrated in the site design of the new library.

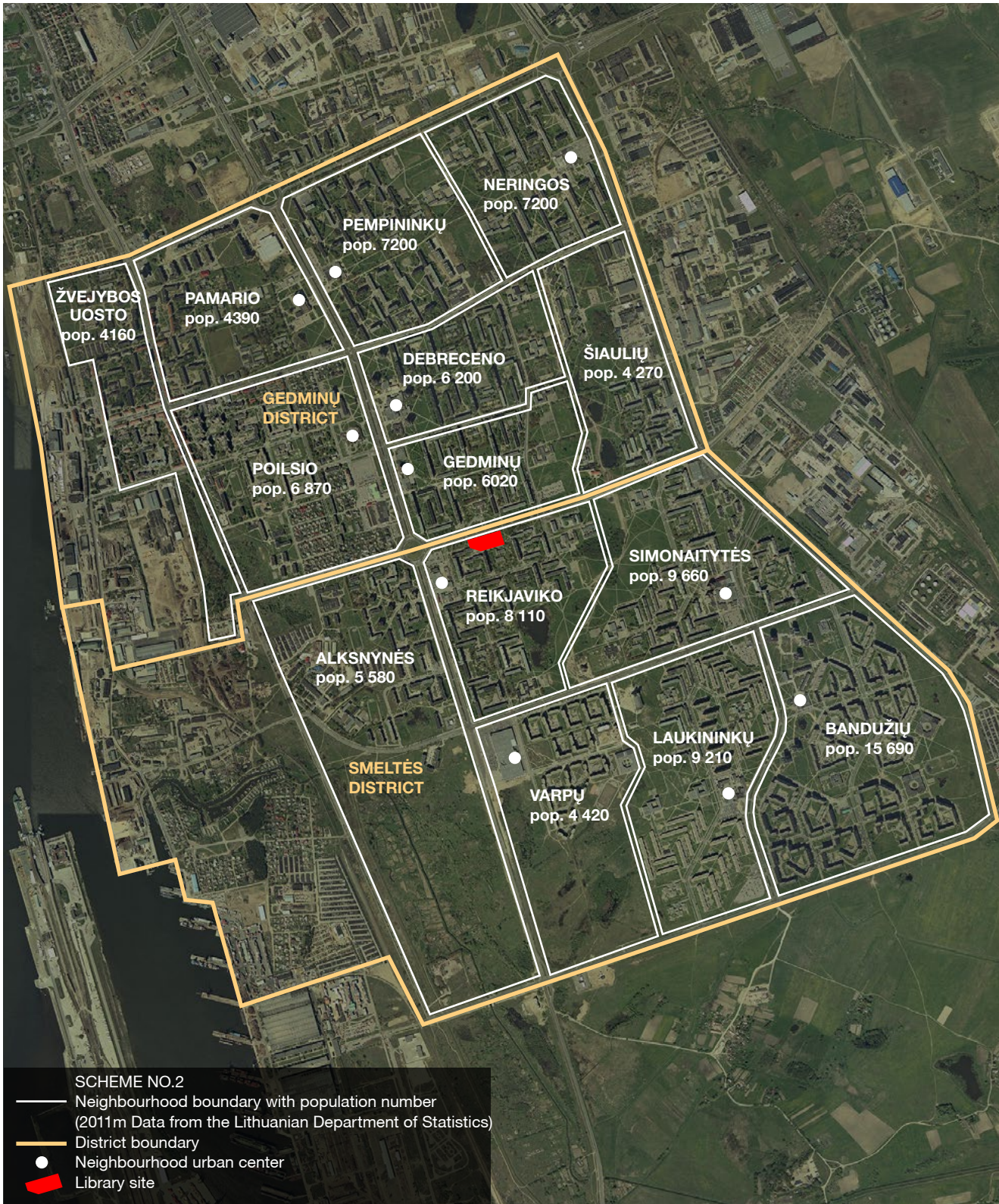
III. MODERNIZATION OF LIBRARIES

Taking into account the recommendations of the prepared feasibility study, it is planned to optimize the existing network of Klaipėda city public libraries, by establishing modern branches in the Marių and Baltijos communities, and closing some branches of the Danė community and the branches that do not meet the recommendations of the IFLA (International Federation of Library Associations and Institutions) in the Marių and Baltijos communities.

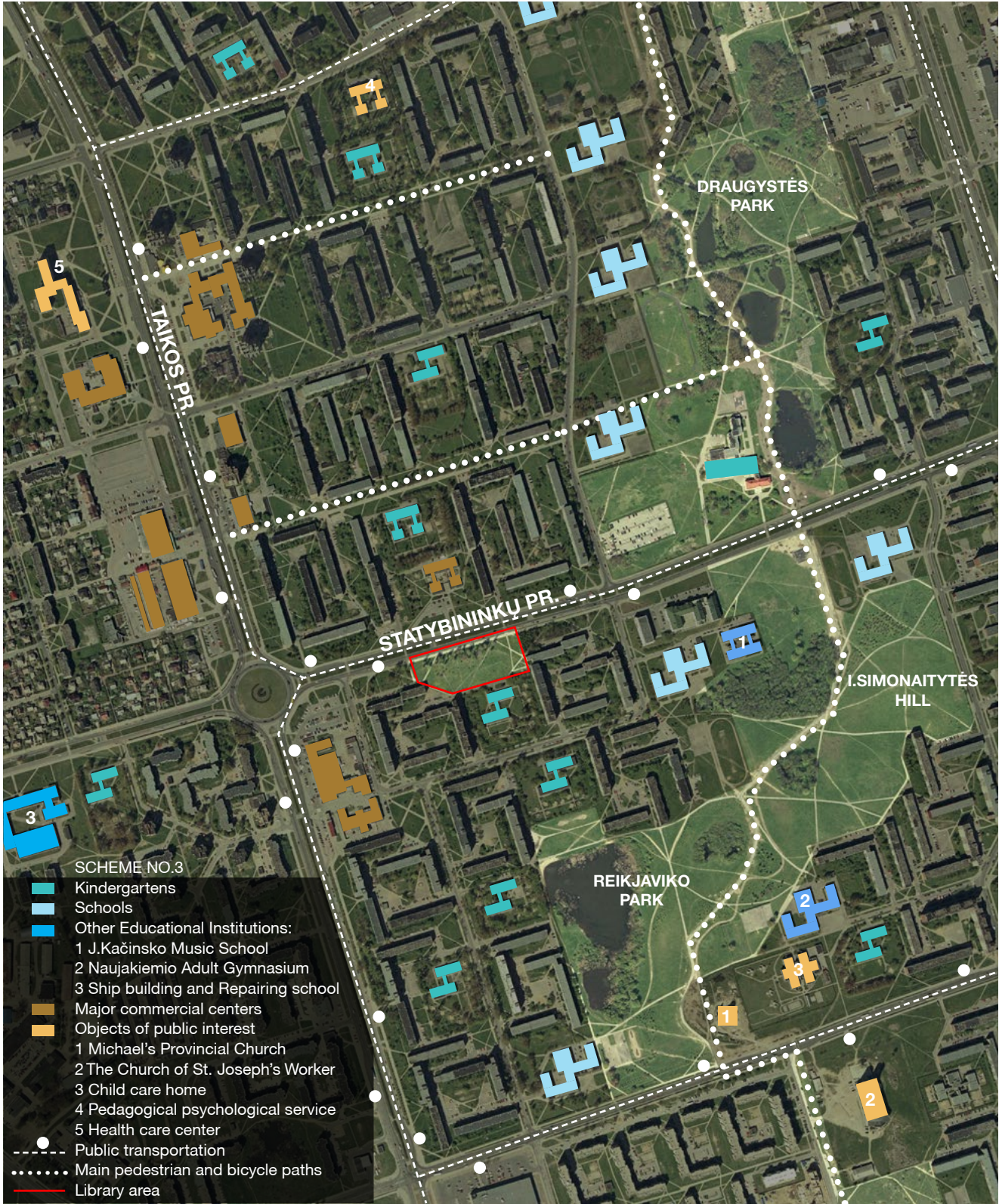
This alternative would make it possible to optimize the network of Klaipėda city libraries according to the IFLA recommendations and global co-location trends. It is proposed to set up one modern branch in each of the Marių and Baltijos communities. In the Baltijos community, the problem is solved by modernizing the Kauno Atžalynas branch, while in the Marių community – building a new library and transferring Klaipėda city municipal public library or a part of the library branches from the city centre.



IV. RESIDENTIAL AREAS



V. URBAN FORM



KLAIPĖDA CITY MODERN COMMUNITY CENTRE + LIBRARY IN THE SOUTHERN PART OF THE CITY

VI. LAND PLOT





KLAIPĖDA CITY MODERN COMMUNITY CENTRE + LIBRARY IN THE SOUTHERN PART OF THE CITY

PART ONE





VII. DESIGN AND TECHNICAL REQUIREMENTS

CONTEXTUALITY

High quality integration of the designed building and its environment solutions in the surrounding architectural and urban context, taking into account the landscape features and existing greenery.

SIGNIFICANCE

The new building will be the central public library of Klaipėda city municipality. The architecture of the new library should be perceived as an important public object to the city and produce a positive impact on the image and liveliness on the surrounding mass construction residential districts.

SENSE OF COMMUNITY

The goal of the new library is to strengthen and expand its role as a meeting and communication place for the residents of Klaipėda. The public library should become a safe, non-commercial space for self-education, creativity, leisure, communication, and work. Visitors should come here in search of knowledge, entertainment or simply led by a sense of community spirit to discuss, listen, or to have some quiet time.

SOURCE OF INSPIRATION

The library should welcome and introduce visitors to new ways of learning and cognition.

AN ACTIVE NAVIGATOR IN A VAST INFORMATION SPACE

The library's infrastructure must be adapted for the quality and convenient provision of knowledge in various forms for visitors of different ages and social groups. Spaces should be adapted for both individual and group work.

FLEXIBILITY AND EFFICIENCY

The spaces of the new building and its surroundings must be flexible and efficient. Flexibility as an ability of a space to adapt in the perspective of long-term use. Efficiency as an ability to use spaces for multifunctional purposes.

FLOW OF USERS

Visitors, book collections and employees are the three main factors behind the library's design. These factors form different flow patterns. These patterns and their links should form a coherent system based

on a thorough analysis of library operations.

FUNCTIONAL ZONING

Smooth and intuitive movement and way-finding in the building with minimal or no signage system is one of the key factors for successful use of the library. Spaces should be designed with minimal intersections between flows, without visual and physical obstacles. Movement between different functional zones should be smooth and not interfere with the functioning of each zone. The design of the library has to take into account the following functions and their flow patterns:

- Library;
- Community;
- Education;
- Administration;
- Technical and auxiliary rooms.

INFRASTRUCTURE

- Pedestrians. Integration of the newly designed cultural and communal centre into the existing network of footpaths. Linking the library plot with surrounding public objects, residential and recreational areas. Designing safe, illuminated pedestrian friendly paths and spaces based on universal design principles.
- Bicycles. Bicycle-friendly library access, taking into consideration the existing bikeways. Designing safe, ergonomic bicycle paths, which coexist with other public space users. It must be safe and comfortable to leave bicycles at the bicycle storage area. The bicycle storage area should be within the boundaries of the plot.
- Public transport. The designed pedestrian paths should provide safe access to the nearest public transport stops.
- It is recommended to design vehicle movement on the parcel based on the principles of shared space, giving priority to pedestrians.
- The design of parking area should be integrated into the overall architectural vision of the territory. It is recommended to avoid continuous asphalt cover, by sub-dividing the parking, introducing different materials and integrating greenery. A drop of area, long-term parking for visitors and staff, and parking places for disabled close to the entrance of the library should be provided.
- Convenient access to services and transport

should be provided with a surface able to withstand increased traffic loads.

UNIVERSAL DESIGN

Interior and exterior solutions should follow universal design principals by providing an aesthetically pleasing inclusive environment to users of various abilities. It is recommended to take into account the recommendations of the Department of the Disabled Affairs under the Ministry of Social Security and Labour.

USE

Building and plot design should take into account the cost of maintenance, operation and cleaning during the lifetime of the library complex and should consider the following aspects:

- Durable, stain resistant, easy to maintain surfaces;
- Selection of materials, considering pest control (pigeons, mice, ants, etc.);
- Lasting, replaceable and upgradeable design solutions (finishes, structural elements, engineering, etc.);
- Elements resistant to extreme atmospheric effects (storms, temperature differences, heat, etc.);
- Simplicity, safety and long-term operating costs have to be evaluated in the proposed designs.

SUSTAINABILITY

- The designed library must be an innovative example of sustainable architecture. It is recommended to include low energy use, renewable energy design solutions. Passive and active energy efficiency measures should be integrated in architectural solutions:
- Reduction of waste and promotion of waste recycling;
- Increase of energy use efficiency;
- Reduction of energy consumption for conditioning, heating and lighting;
- Increase of use of renewable and alternative forms of energy;
- Responsible water and electricity consumption;
- Noise protection;
- Passive protection against overheating.

ENSURING THE PROTECTION OF THE LIBRARY'S COLLECTIONS

Quality protection of the book collections from fire, water, direct sunlight, theft and other harmful factors must be ensured.

HEALTH AND HYGIENE

Design solutions must comply with the hygiene norms in force in the Republic of Lithuania.

ACOUSTICS AND ILLUMINATION

Properly designed acoustic environments and illumination are important factors in the creation of successful environments in and around the building.

- The acoustic environment of the interior space of the library building must be designed in such a way that external and internal sources of noise and vibration do not disturb employees and visitors.
- Illumination solutions of the building must maximize the use of natural lighting. Artificial lighting is designed to function in accordance with the functional requirements of the spaces.

SECURITY

The proposed architectural and design solutions must ensure a high level, discreet system of internal and external security of the building and its premises. Solutions have to take into consideration the protection against vandalism, graffiti, and climbing. The video surveillance system must provide appropriate viewing angles in areas of increased security (book collections, computer hardware, storage sites, main visitor areas etc.).

COMPLIANCE WITH LEGISLATION

- The project will have to be prepared in accordance with the requirements of the Laws of the Republic of Lithuania, construction norms and regulations, technical regulations for buildings, and other valid legal acts.
- The supplier may propose solutions that do not comply with the detailed plan of the site if the implementation of the solutions can be subject to a detailed plan adjustment.

VIII. GENERAL INFORMATION

LIBRARY COLLECTIONS

150 000 copies, of which:

- Fiction literature collection;
- Scientific literature collection;
- Children's literature collection;
- Art and music collection;
- Periodicals;
- Audio and video collection.

PRELIMINARY FLOWS OF VISITORS

- 1000 visitors per day

LIBRARY USER'S PROFILE

- Pregnant woman
- Primary school pupils
- Secondary school students
- Students
- Elderly people
- Job seekers
- Disabled
- Self-employed

STAFF

- Librarians, 30 employees
- Cleaners, 3 employees
- Support staff, 2 employees

TOTAL AREA

The total area of the library - community centre building is estimated at 2600-2800 sq.m.

INTERNATIONAL LIBRARY DESIGN GUIDELINES

There is no Lithuanian standard for the library building size. The functional programme is based on the recommendations of the IFLA (International Federation of Library Associations and Institutions) and the calculated optimal areas of spaces for the main functions of the library.

The IFLA recommends that for the serviced community of 30-50 thousand residents, the total size of the building should be from 1690 to 2600 sq.m. Since it is planned to transfer part of the public library branches and the administration to the new library, the recommended maximum floor space is 2600 sq.m. As far as feasible, it is preferable to have a library larger than recommended, because

in the southern part of the city this will be the only cultural object capable of meeting the various needs of the community.

It is preferable to have a cafe, a souvenir shop in the library, a terrace with a roof in the courtyard, a stage for outdoor events, conditions for a summer outdoor reading room, bicycle racks, etc.

REFERENCES

- www.ifla.org/files/assets/library-buildings-and-equipment/Publications/key-issues-in-building-design-en.pdf
- <http://www.designinglibraries.org.uk/>

IX. SPATIAL REQUIREMENTS

KEY SPACES	AMOUNT	AREA (SQ.M.)	%
LIBRARY		1150	44
Open access collection	150 000 copies		
Reading space	30 places		
Audio and video collection	10-15 places		
Readers workplace	40 places		
Family and youth space		500	
Outdoor reading space	15-30 places		
EDUCATION		100	4
Computerized workplaces	15 places		
Educational activities space	15 places		
COMMUNITY		260	10
Conference hall	150 places		
Round table room	20-30 places		
PUBLIC REALM		100	4
Foyer		40-60	
Cafe	15-20 places		
Gallery		min.30	
ADMINISTRATION		380	15
Librarians workplaces	20 places		
Book assembling	5 work places		
Library director	1 work place		
Deputy director	1 work place		
Project department	5 work places		
Designer	1 work place		
Technical staff	4 work places		
Staff lounge	8 places		
UTILITIES		200	8
Furniture storage		40 - 50	
Reserve books storage		100 - 150	
Cleaners store	3 units		
Parking lot	30 places		
Bicycle storage	30 places		
Technical premises			
Server room			
UNASSIGNED AREAS		410	15
Toilets, staircases, passages etc.			
TOTAL		~2600	100

The table indicates indicative areas of premises

IX. SPATIAL REQUIREMENTS:

1. LIBRARY

DESCRIPTION

The library is the main, representative space of the building, housing the open media collection and functions for different age, social groups, such as reading rooms, readers' workplaces, spaces for family and children, youth. Traditionally, library collections are arranged by the branches of the universal decimal classification. In order to avoid monotony in the collections, thematic, topical information islands are formed with integrate different types of workplaces meant for serious work, relaxing, or adapted for communication.

KEY SPACES	AMOUNT	MAIN USE / FUNCTION
OPEN ACCESS COLLECTION	150 000 copies	The book collection must be easily accessible with a space for quick issue and collection of books. The majority of the collections are comprised of leisure literature, as well as art and music collection, popular science literature (recommended for installation on the 1st floor).
READING SPACE	30 places	Reading spaces for periodicals, quiet study areas and individual reading places.
AUDIO AND VIDEO COLLECTION	10-15 places	Unrestricted access to the library's audio and video record collections.
READERS WORKPLACE	40 places	Open access points for visitors with personal computers: personal and group workplaces, quiet workplaces, isolated from the surrounding noise.
OUTDOOR READING SPACE	10-30 places	Protected outdoor areas for reading during the warm season, educational activities for children and adults.
FAMILY AND YOUTH SPACE	500 sq.m.	<p>Open plan, easily transformable, bright spaces with modular, multifunctional furniture. The family and children's area should be following spaces:</p> <ul style="list-style-type: none"> • Space for pregnant women, parents with small children or infants • Children's reading room • Children's educational space • Gaming space • Fairy tale rooms or spaces for fantasy development <p>A space for teens and young people with improved sound insulation.</p>
OTHER PREMISES		Toilets and baby care facilities.

SPATIAL ADJACENCIES

- Foyer;
- Cafe;
- Gallery;
- Outdoor;
- Educational activities.

KEY REQUIREMENTS

- An open, clear and easy to navigate building structure for visitors of various age and social groups;
- The processes of the library should be designed so as to provide a quality experience of the library and have a minimal impact on visitor activities;
- The spaces and rooms should be designed with a high level of daylight, visual communication with the environment should be taken into consideration;
- Ergonomic design solutions: suitable furniture layout, comfortable heights and accessibility, acoustic comfort of the interior;
- Comfortable and ergonomic layout of engineering systems such as electrical and internet access points, audiovisual solutions;
- Good acoustic insulation, separation of quiet and noisy areas;
- Comfortable book issue and collection point;
- Design solutions that prevent the impact of external factors (direct sunlight, etc.) on the media collections;
- Application of the universal design principles. Design solutions should be adapted for people with various impairments.

IX. SPATIAL REQUIREMENTS: 2. EDUCATION

DESCRIPTION

Educational spaces are designed for a wide range of activities, equipped with proper lighting, sound insulation from external and internal noise.

KEY SPACES	AMOUNT	MAIN USE / FUNCTION
COMPUTERIZED WORKPLACES	15 places	A space for learning modern technologies with computers, various software, workshop equipped with 3D printing, modelling capabilities;
EDUKACINIŲ UŽSIĖMIMŲ ERDVĖ	15 places	An isolated multifunctional educational space for a wide range of activities, with audio and video equipment, easily transformable;
OTHER PREMISES		Toilets, staff room, and washbasins near workplaces.

SPATIAL ADJACENCIES

- Open access collection;
- Public realm;
- Community space.

KEY REQUIREMENTS

- Flexible, easily transformable design and spatial solutions;
- Fun and stimulating spaces for a wide range of educational activities;
- Convenient and ergonomic layout of technical elements such as electrical and internet access points, audiovisual solutions.

IX. SPATIAL REQUIREMENTS:

3.COMMUNITY

DESCRIPTION

Community spaces should radiate a homely appeal, provide access to all types of information resources and the latest technology, opportunities to communicate, organise clubs and participate in various hobby based activities.

KEY SPACES	AMOUNT	MAIN USE / FUNCTION
CONFERENCE HALL	150 places	Multifunctional space for conferences, lectures, exhibitions, training, community gatherings, etc.
ROUND TABLE ROOM	20-30 places	Spaces for meetings, cosy community get-togethers with a small kitchenette and a toilet.
OTHER PREMISES		Toilets.

SPATIAL ADJACENCIES

- Public realm;
- Education.

KEY REQUIREMENTS

- Spaces meet the needs of the community of different ages and social groups;
- Flexible, easily transformable design and spatial solutions;
- Convenient and ergonomic layout of technical elements such as electrical and internet access points, audiovisual solutions.

IX. SPATIAL REQUIREMENTS:

4. PUBLIC REALM

DESCRIPTION

Representative spaces welcome library visitors and distribute their flows. Light, intuitive, easily accessible and navigable to all age and social groups. Public service functions may be grouped in an open space.

KEY SPACES	AMOUNT	MAIN USE / FUNCTION
FOYER	40-60 sq.m.	Entrance, information point. An open space adaptable for events, temporary exhibitions, etc. A souvenir sales point.
CAFE	15-20 places	A social and attractive space for visitors with direct access to the outdoor areas (outdoor reading room, terraces).
GALLERY	min.30 sq.m.	Exhibition space for temporary exhibitions, with a possibility for displaying sculptural objects. Can be integrated into other functions, for example, lobby, community areas, etc.
OTHER PREMISES		Cloakroom, toilets.

SPATIAL ADJACENCIES

- Open access collection;
- Family and youth space
- Community space;
- Administration.

KEY REQUIREMENTS

- High level of daylight, visual connections to the environment, especially to the outdoor reading room;
- Flexible, easily transformable design and spatial solutions;
- A clear and intuitive visitor flow scheme.

IX. SPATIAL REQUIREMENTS:

5. ADMINISTRATION

DESCRIPTION

The administrative spaces must ensure comfortable working conditions and seamless functioning of the library institution.

KEY SPACES	AMOUNT	MAIN USE / FUNCTION
BOOK ASSEMBLING	5 work place	Ergonomic workplaces with natural light, protected from external noise.
LIBRARY DIRECTOR DEPUTY DIRECTOR PROJECT DEPARTMENT DESIGNER	1 work place 1 work place 5 work places 1 work place	Workplaces may be in the open type of space, grouped by type of work or by providing separate rooms.
STAFF LOUNGE	8 places	Recreation room, dressing room, sanitary facilities with showers.
TECHNICAL STAFF	4 work places	Workplaces for the facility personnel, building managers and staff. Ergonomic, with natural light, protected from external noise.
LIBRARIANS WORKPLACE	20 places	Areas of work with visitors.
OTHER PREMISES		Toilets.

SPATIAL ADJACENCIES

- Utilities;
- Open access collection;
- Staff bicycle storage and parking lot.

KEY REQUIREMENTS

- High daylight level;
- Good acoustic isolation from active, noisy spaces;
- Recommended autonomous access to administrative and ancillary facilities.

IX. SPATIAL REQUIREMENTS:

6. UTILITIES

DESCRIPTION

The auxiliary spaces must be easily accessible, conveniently and safely operated, ensuring convenient access to servicing transport, and storage of different sized inventory.

KEY SPACES	AMOUNT	MAIN USE / FUNCTION
FURNITURE STORAGE	40-50 sq.m.	Storage of various bulky furniture.
RESERVE BOOKS STORAGE	100-150 sq.m.	Architects should consider including mobile archiving racks, secure and convenient book transportation.
CLEANERS STORE	3 units	Rooms for cleaning purposes are provided on each floor of the building, but no less than 3.
PARKING LOT	minimum: 10 units for staff 20 units for visitors	There should be parking spaces for employees, visitors, disabled people, and places for temporary stopping. There should be a separate covered space on the plot or an internal garage for the library's service car.
BICYCLE STORAGE	minimum: 10 units for staff 20 units for visitors	Safe bicycle storage for employees and library visitors. Bicycles should be protected from direct rain.
TECHNICAL PREMISES		Spaces for heating, ventilation and air conditioning units, central heating room (direct access from the outside), electrical distribution room (direct access from the outside), server room.

SPATIAL ADJACENCIES

- Administration;
- Outdoor.

KEY REQUIREMENTS

- Comfortable and safe access by car and by foot to ancillary facilities;
- Delivery of bulky objects (furniture, racks, etc.) to and from the building; and storage;
- Recommended autonomous access to administrative and ancillary facilities.

X. EXTERNAL REFERENCES AND ANNEXES

EXTERNAL REFERENCES

Klaipėda City Municipality Public Library
<http://www.biblioteka.lt/en>

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Constituency boundaries | LT
<http://vrk.maps.arcgis.com>

Article about modernization of libraries | LT
<http://www.ve.lt/naujienos/klaipeda1/klaipeda/klaipedoje-statys-nauja-modernia-biblioteka-1439042/>

Recommendations of the Department of the Disabled Affairs under the Ministry of Social Security and Labor | LT
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www.ifla.org/files/assets/library-buildings-and-equipment/Publications/key-issues-in-building-design-en.pdf

Designing libraries | EN
<http://www.designinglibraries.org.uk/>

ANNEXES

- Project proposal form, docx
- European Single Procurement Document (ESPD)
- Urban context and territory boundaries, dwg
- Topography Statybininku_pr17a, dwg
- Land plot plan, pdf
- Copy of the detailed plan, pdf
- Feasibility study on the optimization of Klaipėda city public library network, pdf
- Territory aerial photographs, jpg mp4
- Territory photographs, jpg
- Urban 3D model, skp
- Urban model photographs, jpg
- Motto cipher, docx

COMPETITION CONDITIONS SUMMARY

REGISTRATION

The description of the project competition conditions with the annexes (including explanations, clarifications) are published together with the announcement on the CVP IS. Suppliers willing to participate in the procurement and receive procurement documents, clarifications, explanations, information about the date of opening the envelopes with supplier documents, must register in it by accepting the invitation on the CVP IS. Free registration at

<https://pirkimai.eviesiejipirkimai.lt>

Any information, explanations of terms and conditions of the project competition, notices and other communication between the Contracting Authority and the supplier, shall be carried out exclusively by CVP IS means of communication

LANGUAGE

The participants shall prepare and submit the Project tender and the required documents (including queries, reports, requests, etc.) in Lithuanian.

QUALIFICATION REQUIREMENTS

The supplier intending to take part in the competition, may not have the grounds for exclusion of suppliers indicated in Table 1 of Chapter IV of this Description, must comply with with the qualification requirements set out in Table 2. Submit:

- Documents confirming the absence of the grounds for exclusion;
- Documents verifying the conformity to qualification requirements;
- European Single Procurement Document (EBVPD).
- The supplier must have the right to engage in design and/or architectural activities;
- At least 1 qualified project manager;
- At least 1 qualified manager of the architectural part of the construction project;

PROJECT TENDER

Project tenders must be prepared and submitted by ensuring their anonymity. P6.10. The Project tender consists of:

- Technical part (package 1)
- Information part (package 2)

The participant must place packages 1 and 2 in a joint package with the name of the project competition and the motto of the project.

TECHNICAL PART (PACKAGE 1)

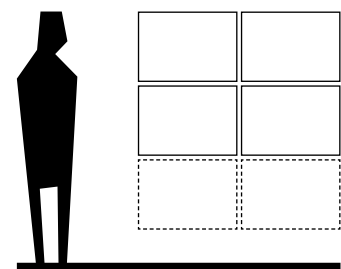
Technical part (package 1) The Project tender submitted for the project competition includes:

- Panels with graphic material representing the design solutions ;
- Model of the building M1:200;
- Urban model M1:500 - white colour, insertable into context model;
- Explanatory text;
- Digital media (CD or USB flash), that contains all project material for internet and press;
- Additional, significant material for demonstration of author's ideas.

INFORMATION PART (PACKAGE 2)

Package 2 with the project motto on it, and the inscription **CIPHER OF THE MOTTO**, which contains:

- Completed Project tender form according to Annex 1 of this description;
- Single European Procurement Document
- If the project is submitted by a group of suppliers/authors or a group of authors, the joint tender must be submitted together with joint venture/co-authorship agreement;
- A power of attorney or other document entitling to sign the Project tender submitted by the participant (applicable when the Project tender is signed not by a manager but by an authorized person)



4 or 6 panels measuring 841x594(h) mm. Panels are composed horizontally, in two columns (two panels on the top, two in the middle, two at the bottom).

JURY

- **Almantas Mureika.** Klaipėda City Municipality Head of the Department of Architecture and Urban Planning (Chairman of the Commission).
- **Kastytis Macijauskas.** Klaipėda City Municipality Director of Urban Development Department
- **Bronislava Lauciuvienė.** Klaipėda City Municipality Public Library director.
- **Saulius Juškys.** Architect, associate professor of Vilnius Academy of Fine Arts. Author of Alytus engineer's house with technical library project and Panevėžys district Gabrielė Petkevičaitė – Bitė public library reconstruction project. Awarded with Lithuanian National Prize for Culture and Arts (2006) for the coherence of contemporary architecture and historical environment in creating Library reconstruction and interiors.
- **Donaldas Trainauskas.** Architect, head of 4PLIUS architecture studio. Co-author of A. and M. Miškiniai library project. Named as top 40 European architects under 40 by The European Centre for Architecture Art Design and Urban Studies, together with The Chicago Athenaeum: Museum of Architecture and Design. Utena library also nominated for Mies van der Rohe Award 2009, won Lithuanian architecture 2005-2007 award, awarded by Ministry of Environment of the Republic of Lithuania as best architectural work of 2009.
- **Aurimas Sasnauskas.** Architect, partner of A2SM Architects office. council member of Lithuanian Union of Architects. Co-author of the winning proposal for Bauska central library at international competition.
- **Neringa Blaževičienė.** Architect, author of Anykščiai district library project and Klaipėda district public I. Simonaitytė library extension. The project awarded as prosperous public object realization in „Best project of the year“ awards.

EVALUATION CRITERIA

- Originality of the architectural idea
- Integration of the Library Building into the single urban texture
- Functional and functional-technological feasibility of the library
- Sustainability

COMPETITION CONDITIONS

1. GENERAL PROVISIONS

1.1. 1.1. Klaipėda City Municipality Administration (Budget institution, Liepų g. 11, LT-91502 Klaipėda, tel. (8 46) 39 60 66, fax (8 46) 41 00 47, e-mail: info@klaipeda.lt, data are collected and stored in the Register of Legal Persons, code 188710823) (hereinafter referred to as the Contracting Authority) conducts the open competition of architectural project for the modern community centre/library of the city of Klaipėda (hereinafter referred to as the project competition).

1.2. The procurement is carried out in accordance with the Law on Public Procurement of the Republic of Lithuania (hereinafter referred to as the Law on Public Procurement), the Rules for organizing the project competition, approved by Order No D1-671 of the Minister of the Environment of the Republic of Lithuania of 22 August 2017 “On Approval of Rules for the organisation of the project competition”, the Civil Code of the Republic of Lithuania (hereinafter referred to as the Civil Code), other legislation governing public procurement and the following terms and conditions of the project competition (hereinafter the project competition conditions).

1.3. The main definitions used are set forth in the Law on Public Procurement.

1.4. The announcement of the project competition is published in the Official Journal of the European Union in accordance with the Law on Public Procurement, CVP IS at the address: <https://pirkimai.eviesiejipirkimai.lt>.

1.5. The procurement shall be conducted in compliance with the principles of equal treatment, non-discrimination, mutual recognition, proportionality, and transparency as well as the requirements of confidentiality and impartiality.

1.6. The Contracting Authority is not the payer of value added tax (hereinafter the VAT).

1.7. All project competition conditions are specified in the project competition documents, which are comprised of:

1.7.1. notice of the procurement;

1.7.2. conditions of the project competition (including annexes);

1.7.3. Procurement documentation clarifications (explanations), as well as answers to the questions of Suppliers (if any);

1.7.4. other information provided by the CVP IS means.

1.8. Any information, explanations of terms and conditions of the project competition, notices and other communication between the Contracting Authority and the supplier, shall be carried out exclusively by CVP IS means of communication (suppliers who have accepted the invitation or are assigned to the procurement will receive notices). The correspondence shall take place in Lithuanian.

1.9. Persons for contacts of the Contracting Authority: on matters related to the object of procurement – Senior Advisor to the Director of Investment and Economic Department Vytautas Kovaitis, tel. 8 672 30 014, e-mail: vytautas.kovaitis@klaipeda.lt; on issues related to project procedures – Chief Specialist of the Public Procurement Division Aurelija Umantaite, tel. (+370 46) 39 61 32, e-mail: aurelija.umantaite@klaipeda.lt.

1.10. The main concepts used in the project competition conditions:

1.10.1. Supplier – any economic entity that is interested in participating in the project competition – a natural person, a private legal person, a public legal person or a group of such persons – capable (able) to prepare and submit a Project tender;

1.10.2. The project is the architectural project for the modern community centre/library of the city of Klaipėda prepared by the supplier in accordance with the requirements set by the Contracting Authority in the technical documentation;

1.10.3. Project tender – a tender prepared and submitted in accordance with these project competition conditions (including all the documents indicated);

1.10.4. Participant is a supplier that submitted a Project tender;

1.10.5. Reviewer is a specialist appointed by mutual agreement of the Contracting Authority and the Project evaluation commission, who can assess the professional and other specific project solutions submitted for the competition, analyze the submitted projects and write their reviews.

1.10.6. Motto – the verbal slogan chosen by the contestant (short description of the project idea, no more than three words), which is written on all the presented packages (general, first and second), and on each of the project document sheets, and panels submitted in the first package. The motto must also be indicated on the model. The participant must write the same motto everywhere. The motto must be written in 1.0 cm Arial font in the upper right corner of the panel and the title page of the explanatory text.

1.10.7. Font of the motto must include the name, code, home address, telephone and fax numbers of the contestant, e-mail address, absence for the grounds for exclusion and qualification documents. Encryption of the motto is presented in the second pack.

1.10.8. The winners of the project competition shall be four (or less) participants who have collected the highest number of evaluation points where the sum of scores collected by each participant exceeds the minimum scoring threshold set out in clause 8.9 of the project competition conditions. In case when several tenders of the project participants score the same number of points, the participant whose Project tender is submitted at the earliest will be included higher in the ranking of tenders.

1.10.9. Project competition coordinator is a person appointed by the Contracting Authority who advises the Contracting Authority in preparing the Project competition conditions and is responsible for the quality of the organisation of the project competition, compliance with the Project competition conditions and the timetable, ensuring the anonymity of the project competition participants, preservation of works of the project competition, preventing and resolving conflict situations, and appropriate performance of other responsibilities provided for him. The coordinator of this project competition (hereinafter referred to as the Coordinator) is Gerda Antanaitytė, architect, email biblioteka@architektams.lt, tel. +370 61706767.

2. OBJECT OF THE PROJECT COMPETITION

2.1. 2.1. The object of the project competition is the creation of the architectural project for the modern community centre/library of the city of Klaipėda (hereinafter the Project).

2.2. The purpose of the project competition is to select the best Project.

2.3. The Project must be created in accordance with the requirements set out in the technical documentation of Annex 3 to this description.

2.4. This object of project competition is not divided into lots. Suppliers must propose a Project covering all requirements specified in the technical documentation.

2.5. Alternative tenders shall not be accepted.

2.6. At any time before the election of the winner of the project competition, the Contracting Authority shall have the right to terminate the initiated project competition procedures on its own initiative if circumstances that could not be foreseen occur, and must do so if the principles established in paragraph 1 of Article 17 of the Law on Public Procurement are violated and the relevant situation cannot be rectified. In this case, the Contracting Authority shall not reimburse the losses incurred by the participants in the preparation, submission, etc. of the Project tenders.

3. PARTICIPATION OF THE GROUP OF SUPPLIERS/AUTHORS IN THE PROJECT COMPETITION

3.1. If the procurement procedures are attended by the group of suppliers/authors, it must submit the joint venture/co-authorship agreement and describe all members of the group of suppliers/authors in Annex 1 to this description (provided in package 2). joint venture/co-authorship agreement should provide the joint and several liability of all parties to this agreement for failure to fulfil obligations to the Contracting Authority; the agreement must indicate the person representing the group of suppliers/authors (for interaction with the Contracting Authority on the matters arising during the project evaluation and for submitting the information related to the project evaluation).

3.2. The Contracting Authority shall not require that the group of teams a certain legal form in the case of selection of the project submitted by the group of suppliers/authors as the winner.

4. ABSENCE OF GROUNDS OF EXCLUSION OF SUPPLIERS AND QUALIFICATION REQUIREMENTS

4.1.4.1. The Contracting Authority, having become familiarise itself with the ciphers of the participants' mottos, as provided for in Chapter XI of this description, in order to determine whether the supplier is competent, reliable and capable of fulfilling the competition conditions, shall verify the absence of the grounds for exclusion of suppliers, and establish the qualification requirements of suppliers. The supplier intending to take part in the competition, may not have the grounds for exclusion of suppliers indicated in Table 1 of Chapter IV of this Description, must comply with with the qualification requirements set out in Table 2 and submit the completed European Single Procurement Document (hereinafter referred to as the EBVPD) presented in Annex 2 to the competition conditions. The documents confirming the absence of the grounds for the supplier's exclusion and compliance with the minimum qualification requirements will only be required from the supplier (s) whose Project tender (s) can be recognized as the winners according to the results of the evaluation (after establishing the ranking of Project tenders). Please note that the documents confirming the absence of the grounds for the supplier's exclusion obtained from institutions indicating the information after the final due date for the submission of Project tenders will be considered acceptable. Documents on supplier's qualifications will be acceptable after the final due date for the submission of Project tenders, however, the supplier's qualifications must be acquired before the final due date for the submission of Project tenders.

4.2. The Contracting Authority, after making familiar with the motto ciphers of participants, as provided for in Chapter XI of this description, may, at any time, request the participants to submit all part of the documents confirming the absence of the grounds for the supplier's exclusion and compliance to qualification requirements where it is unnecessary in order to ensure the proper competition procedure.

Table 1. Grounds for exclusion of the supplier

Item No.	Grounds for exclusion of suppliers	Documents confirming the absence of the grounds for exclusion
1.	<p>During the last 5 years no judgement of conviction has been passed and effective in respect of the manager , other member of management and supervisory bodies or other person entitled to represent the supplier or control him, to make a decision in his name, to enter into transaction, of the supplier, which is a legal person, a supplier who is a natural person, other organization or its branch, or in respect of the supplier or other person entitled to draft and sign the accounting documents of the supplier and this person does not have the effective criminal conviction record:</p> <ol style="list-style-type: none"> 1) participation in, organization or directing of a criminal organization; 2) bribery, trade in effects, bribes; 3) fraud, misappropriation of property, fraudulent statement about the activities of a legal person, the use of credit, loan or targeted assistance for purposes other than in accordance with intended or established procedures, credit fraud, incorrect reporting of income, profits or assets, failure to submit a return, report or other document, fraudulent accounting or abusive use of accounting, when these criminal acts in danger the financial interests of the European Union as defined in Article 1 of the Convention on the Protection of the European Communities' financial interests; 4) criminal bankruptcy; 5) terrorist and terrorist-related offenses; 6) legalization of the proceeds of crime; 7) trafficking in human beings, which is or sale of a child; 8) an offense committed by the supplier in another Member State, as defined in the legislation of other countries implementing the European Union legislation listed in Article 57 (1) of Directive 2014/24/EU. 	<p>Submissions: extracts from judicial records, if any, or a certificate issued by the Information and Communications Department at the Ministry of Interior of the Republic of Lithuania (hereinafter the VI), or a document issued by the State Enterprise Centre of Registers verifying consolidated data processed by the competent entities, or an equivalent document issued by a competent judicial or public administration authority certifying the absence of the specified violations. The indicated documents must be issued no earlier than 60 days before the final due date for the submission of Project tenders and can be issued after the final due date for the submission of Project tenders.</p> <p>Contestants must submit scanned documents in electronic form. If the documents are signed with electronic signature, then the files are submitted in .adoc format.</p>

<p>2.</p>	<p>The Supplier has outstanding obligations relating to the payment of taxes including social security contributions in accordance with the legal provisions of the country of registration of the supplier, or the country in which the Contracting Authority is established.</p> <p>This provision shall not apply if:</p> <ol style="list-style-type: none"> 1) the supplier is obliged to pay taxes, including social security contributions, and is therefore deemed to have fulfilled the said obligations of this part; (2) The amount of debt does not exceed EUR 50; 3) The supplier has been informed of the exact amount of his debt at such a time that before the final due date for the submission of tenders he has not been able to pay taxes, including social insurance contributions, to conclude a tax credit agreement or other similar binding agreement on their payment or to take other measures. <p>The Supplier is not excluded from this procurement procedure on this basis if, upon request of the Contracting Authority to provide the relevant documents in accordance with paragraph 50 (6) of the Law on Public Procurement, the supplier proves that he has already been deemed to have fulfilled the obligations relating to the payment of taxes, including social security contributions.</p>	<p>Submissions:</p> <ol style="list-style-type: none"> 1) concerning obligations related to payment of taxes (excluding social insurance contributions), a natural or legal person registered in the Republic of Lithuania shall submit a document issued by the State Tax Inspectorate or a document issued by the State Enterprise Centre of Registers confirming the consolidated data processed by the competent authorities. A supplier from foreign country who is a natural or legal person submits a document issued by the relevant foreign authority. The indicated documents must be issued no earlier than 60 days before the final due date for the submission of Project tenders and can be issued after the final due date for the submission of Project tenders. 2) concerning obligations related to the payment of social insurance contributions, the data of a legal entity registered in the Republic of Lithuania shall be verified, recorded and retained by the Contracting Authority itself, on the last day of the submission of documents on the basis of the EBVPD. Contestants should note that information subject for public checks in SODRA information system are recorded with a delay of two days, therefore, the project evaluation commission will check this data after 2 business days after submission of the documents in accordance with the EBVPD. <p>The supplier is a natural person and is registered in the Republic of Lithuania which is a natural person, must submit a document issued by the territorial divisions of the State Social Insurance Fund and other institutions of State Social Insurance Fund related to the administration of State Social Insurance Fund, or a document issued by the State Enterprise Centre of Registers verifying the consolidated data processed by competent authorities. The supplier of another state – a physical or a legal person – must submit a certificate issued by the competent public administration institution of the country of the supplier's registration. The indicated documents must be issued no earlier than 60 days before the final due date for the submission of Project tenders and can be issued after the final due date for the submission of Project tenders. Contestants must submit scanned documents in electronic form. If the documents are signed with electronic signature, then the files are submitted in .adoc format.</p>
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<p>3.</p>	<p>The supplier is insolvent, he has been the subject of a restructuring or bankruptcy proceedings, winding-up proceedings are initiated or commenced, when his property is managed by a court or a bankruptcy administrator, when he has entered into a settlement agreement with creditors (an agreement between the supplier and the creditors to continue the activities of the supplier when the supplier assumes certain obligations; and the creditors agree to postpone, reduce or cancel their claims) when its activities are suspended or restricted or its standing is the same or similar in accordance with the laws of the country of its registration.</p>	<p>Submissions: extracts from court decisions, if any, a document issued by the Centre of Registers or another competent authority or a document issued by the State Enterprise Centre of Registers according to the procedure established by the Government of the Republic of Lithuania, confirming the consolidated data processed by competent institutions in order to confirm or deny the aforementioned circumstances.</p> <p>The indicated documents must be issued no earlier than 60 days before the final due date for the submission of Project tenders and can be issued after the final due date for the submission of Project tenders.</p> <p>The data of a legal entity registered in the Republic of Lithuania after the submission of documents in accordance with the EBVPD will be checked, retained and recorded on the website of the State Enterprise Centre of Registers by the Contracting Authority.</p> <p>Contestants must submit scanned documents in electronic form. If the documents are signed with electronic signature, then the files are submitted in .adoc format.</p>
<p>4.</p>	<p>The supplier he has entered into arrangements with other suppliers to distort the competition in the course of the procurement and the Contracting Authority therefore has the compelling data.</p>	<p>The supplier shall indicate the absence of the grounds for exclusion in the EBVPD submitted together with the tender. Should the Contracting Authority request the supplier to submit the documents confirming the absence of the grounds for exclusion, no resubmission of the EBVPD shall be required.</p>
<p>5.</p>	<p>The supplier during the procurement is not in a situation of conflict of interest as defined in Article 21 of the Law on Public Procurement and the situation cannot be rectified. It shall be considered that the relevant situation due to a conflict of interest may not be corrected if the persons who entered into a conflict of interest determined the decisions of the Public Procurement Commission or the Contracting Authority and the change of these decisions would be in conflict with the provisions of the Law on Public Procurement.</p>	<p>The supplier shall indicate the absence of the grounds for exclusion in the EBVPD submitted together with the tender. Should the Contracting Authority request the supplier to submit the documents confirming the absence of the grounds for exclusion, no resubmission of the EBVPD shall be required.</p>
<p>6.</p>	<p>There is a violation of competition, as established in paragraphs 3 and 4 of Article 27 of the Law on Public Procurement of the Republic of Lithuania, because of the supplier, and the relevant situation cannot be rectified.</p>	<p>Nurodyto pašalinimo pagrindo nebuvimą tiekėjas nurodo</p> <p>The supplier shall indicate the absence of the grounds for exclusion in the EBVPD submitted together with the tender. Should the Contracting Authority request the supplier to submit the documents confirming the absence of the grounds for exclusion, no resubmission of the EBVPD shall be required.</p>

7.	<p>During the procurement procedures, the supplier has concealed information or submitted false information regarding his compliance with the requirements to Articles 46 and 47 of the Law on Public Procurement and the Contracting Authority may prove it by any legal means or the supplier cannot provide the supporting documents required by the Law on Public Procurement, Article 50. On this basis, the supplier is also excluded from the procurement procedure when during the previous procedures they either concealed the information or provided false information specified in this paragraph or the supplier was unable to provide the supporting documents required by Article 50 of the Law on Public Procurement, which has been removed during the last one year from the procurement procedures or in the last one year, a judgment has been passed and enforced. On this basis, the supplier is also excluded from the procurement procedures where, in accordance with the legislation of other countries, he has, during previous procedures, concealed information or submitted false information or was unable to provide supporting documents for submission of false information, which has, during the last one year, been excluded from the procurement procedures or in the past a judgment has been passed and enforced for one year or other similar sanctions are applied;</p>	<p>The supplier shall indicate the absence of the grounds for exclusion in the EBVPD submitted together with the tender. The Project evaluation commission also verifies this information in the list of Suppliers of False Information (http://vpt.lrv.lt/melaginga-informacija-pateikusių-tiekeju-sarasas) Scanned documents are presented in electronic form.</p>
8.	<p>The supplier has taken unlawful actions in the course of the procurement to influence the Contracting Authority's decisions, receive confidential information that would give him an unjustified advantage in the procurement procedure or has provided misleading information that may materially influence the Contracting Authority's decisions regarding the exclusion of suppliers, their qualification assessment, and the determination of the successful supplier and the Contracting Authority can prove it by any lawful means.</p>	<p>The supplier shall indicate the absence of the grounds for exclusion in the EBVPD submitted together with the tender. Should the Contracting Authority request the supplier to submit the documents confirming the absence of the grounds for exclusion, no resubmission of the EBVPD shall be required.</p>

<p>9.</p>	<p>The supplier has failed to fulfil the procurement contract with the Contracting Authority in part or in full and this was a material breach of the procurement contract as established in the Civil Code (hereinafter referred to as the main breach of the procurement contract), resulting in the termination of the procurement contract within the last 3 years, or in the past 3 years, a court judgment has been passed and effective, to satisfy the claim of the Contracting Authority, the claim of the Contracting Authority or the granting authority for compensation of losses incurred due to the fact that the Supplier has discharged the essential clause of the procurement contract specified in the procurement contract with major or permanent defects. On this basis, the supplier is also excluded from the procurement procedures of other countries, during the past 3 years, it has been established that during the previous procurement contract, the previous procurement contract with the Contracting Authority, he has implemented the essential requirement specified in the contract of sale with serious or consistent permanent deficiencies, resulting in the earlier termination of contract before the expiry date specified in that purchase contract, in claiming compensation or applying other similar sanctions. The Contracting Authority excludes the supplier from the procurement procedure also in the case where it has compelling evidence that the supplier is established in pursuit to avoid the application of this basis for exclusion.</p>	<p>The supplier shall indicate the absence of the grounds for exclusion in the EBVPD submitted together with the tender. The Project Evaluation Commission also verifies this information in the list of Unreliable Suppliers (http://vpt.lrv.lt/lt/kiti-duomenys/nepatikimu-tiekej-u-sarasas)</p> <p>Scanned documents are presented in electronic form.</p>
<p>10.</p>	<p>The supplier has committed a professional offense when an administrative penalty or an economic sanction is imposed on the supplier or his manager by the laws of the Republic of Lithuania or other legal acts of the Republic of Lithuania or legislation of other countries, and less than one year has passed from the effective date of the decision imposing this sanction from the date when the person has implemented the administrative order.</p>	<p>The supplier shall indicate the absence of the grounds for exclusion in the EBVPD submitted together with the tender. Should the Contracting Authority request the supplier to submit the documents confirming the absence of the grounds for exclusion, no resubmission of the EBVPD shall be required.</p>

Suppliers' qualification requirements:

Item No.	Qualification requirements	Documents verifying the conformity to qualification requirements
1.	The supplier must have the right to engage in design and/or architectural activities.	<p>Submissions: requirements from certificates of professional or activity registers, or public authorised institutions as established in the member state where the supply is registered, or an affidavit declaration, certifying the entitlement of Supplier to engage in the respective activity. The Supplier registered in the Republic of Lithuania shall submit the following: A comprehensive extract from the Register of Legal Entities of the Republic of Lithuania issued by the Centre of Registers of the Republic of Lithuania or other equivalent documents confirming the supplier's right to engage in the activities specified; the person who is engaged in business under a business certificate – a business certificate and other documents confirming the right to engage in specified activities.</p> <p>Scanned documents are presented in electronic form.</p>
2.	<p>The Supplier must submit:</p> <p>1) At least 1 qualified project manager (category of structures: special construction works) with experience in the field of project management (category of structures: special structures) is at least 3 years old.</p> <p>2) At least 1 qualified manager of the architectural part of the construction project (category of structures: exceptional significance construction works).</p> <p>Note: the same specialist can be offered for all positions if he has the appropriate qualifications and/or experience.</p>	<p>Submissions:</p> <p>1) A list of specialists responsible for the performance of contract, indicating the names of specialists, the length of work experience, their obligations in the contract, the basis for which the specialist is being involved (is employed by the supplier, company of subcontractor or joint venture, is planned to be employed after winning the competition, or is being used as a subcontractor).</p> <p>2) Qualification certificates or documents issued by competent authorities for the proposed specialists, or relevant documents issued by responding for institutions, documents on the recognition of the right, or other equivalent document allowing to provide the services indicated in the description of competition conditions, confirming the qualification of specialists.</p> <p>3) Descriptions of work experience of the specialists, clearly indicating the experience of specialists in the required positions (submitted for approval of the position of the project manager).</p> <p>Remarks:</p> <ul style="list-style-type: none"> - If the qualification is based on the indication of a specialist who is not the employee of the supplier, joint venture partner (s) or subcontractor (s), but is intended to be recruited during the performance of the contract, in this case the specialist must be disclosed in the tender. - If the period of validity of a qualification certificate expires before the expiry of the contract, it must be extended and valid throughout the period of implementation of the contract. <p>Scanned documents are presented in electronic form.</p>

4.3. The supplier may rely on the capacities of other economic operators, irrespective of the legal nature of relationship with those economic operators. If the education, professional qualifications or professional

experience is required, or it is necessary to hold a special authorization or membership of a particular organization, the supplier may rely on the capacities of other economic operators only if those entities carry out the work requiring their available capacities. In such a case, the supplier must demonstrate in his tender to the Contracting Authority, that, in the forming of the programme of contract, the resources of the entities on whose capacity he relies, will be available to him. Also, the supplier must submit documents demonstrating that the economic operators on whose capacity the supplier is going to rely, satisfy the qualification requirements and the absence of the grounds for exclusion of such entity. If the entity does not meet the qualification requirements or its position corresponds to at least one ground for exclusion indicated in Table 1 of this description, the Contracting Authority must request, within the final due date set by it, to replace it with a qualifying entity. Should the supplier refuse and does not replace this entity with another qualifying entity, the supplier will be secluded.

4.4. Grounds for exclusion and qualification requirements for the members of the group of suppliers/authors (on the basis of co-authorship agreement): If a joint tender is submitted by a group of suppliers/authors, the EBVPD will be completed by each member of the group of suppliers separately. The position of none of the a group of suppliers/authors made corresponds to the grounds for exclusion laid down in Table 1 of this description. The qualification requirements in Table 2 of this description must be met, and the confirming documents must be submitted by at least one of the members of the group of suppliers/authors, or all members of the group of suppliers/authors together, depending on the liabilities assumed by the member of the group of suppliers/authors. The questions submitted by the CVP IS shall be answered by the supplier authorised to submit the joint tender; he shall also submit his documents and the documents of other members of the group of suppliers/authors demonstrating the absence of the grounds for exclusion, and compliance with the qualification requirements.

4.5. Requirements for third parties (subcontractors, sub-suppliers) (hereinafter collectively referred to as subcontractors): in his tender (in annex 2 to this description, submitted in package 2), the supplier must indicate which subcontractors he intends to use, if any. When the supplier uses subcontractors on whose capacity he is based, the EBVPD of these entities must be submitted together with the supplier's EBVPD. The standing of subcontractors may not have the grounds for exclusion indicated in Table 1 of this description. Documents confirming the subcontractors qualifications to the requirements set out in the items of Table 2 of this Description must be submitted if the contractor is used to justify these requirements. The participant must also submit a bilateral agreement, or a letter of intent, or a preliminary agreement with the subcontractor, clearly indicating the obligations for which the subcontractor will be used.

4.6. The Supplier may use a natural person as a specialist to implement the Project, who must be indicated in the supplier's Project tender (Annex 1 to this Description, presented in package 2):

4.6.1. If the supplier does not intend to employ such person, in this case the specialist is indicated in the tender (in annex 1 of this description, presented in package 2) and in respect of the specialist (natural person), the supplier submits to the Contracting Authority the information about the non-compliance of the specialist with the grounds for exclusion indicated in Table 1 of this description and compliance with the requirements specified in Table 2 of this description, also a bilateral agreement, or preliminary agreement, or a letter of intent on conclusion of the contract with the specialist in the event of the winning tender.

4.6.2. If the supplier intends to employ such a person, in this case the specialist (natural person) must also be indicated in the Project tender (Annex 2 to this description, included in package 2). In this case, the supplier should enter into a bilateral agreement, or a letter of intent, or other document demonstrating the intention of using the specialist during the performance of the contract, which would ensure the recruitment of a specialist in the event of the winning tender.

4.7. The candidate's tender shall be rejected if the candidate has submitted, in the light of the requirements, false data, which the procurement organization is able to prove by any legal means.

5. PUBLICATION OF DOCUMENTS AND INFORMATION OF THE PROJECT COMPETITION, CLARIFICATIONS, EXPLANATIONS, MEETING WITH APPLICANTS

5.1. The description of the project competition conditions with the annexes (including explanations,

clarifications) are published together with the announcement on the CVP IS. Suppliers willing to participate in the procurement and receive procurement documents, clarifications, explanations, information about the date of opening the envelopes with supplier documents, must register in it by accepting the invitation on the CVP IS. (Free registration at <https://pirkimai.eviesiejipirkimai.lt>). Natural and legal persons may register. The natural person as a supplier by filling out the registration form on the CVP IS, in the box "Organization Name" must indicate his full name, and in the box "Number of legal entity" must write "no number" or a dash.

5.2. Any information, explanations of terms and conditions of the project competition, notices and other communication between the Contracting Authority and the supplier, shall be carried out by the CVP IS means of communication – the notices of the Contracting Authority (answers to requests) will be received only by suppliers who have joined the competition by the CVP IS means. The CVP IS user must press the button "Accept the invitation" to receive the notices.

5.3. The supplier, using the CVP IS means, may request the Contracting Authority to explain the project competition documents. The Contracting Authority shall answer to each written request by the supplier to explain the project competition documents, submitted by the CVP IS means, within 3 business days from the date of the submission of the supplier's request, if the request has been received by the CVP IS means no later than 4 business days before the final due date for the submission of Project tender for the project competition. The Contracting Authority shall submit the information to all suppliers no later than 1 business day before the final due date for the submission of Project tenders. The Contracting Authority shall announce the answer to the supplier's request on the CVP IS, but shall not disclose the author of request for clarification.

5.4. Before the final due date for the submission of projects, the Contracting Authority may, on its own initiative, explain (clarify) or supplement the project competition documents in accordance with the procedure established in the Law on Public Procurement.

5.5. If the Contracting Authority clarifies (explains) the project competition documents less than 1 business day before the final due date for the submission of Project tenders or if it is not able to provide clarifications (explanations) of the project competition documents in such a way that all suppliers receive them no later than 1 business day before the final due date for the submission of Project tenders, the Contracting Authority must postpone the final due date for the submission of Project tenders for the time corresponding to the reasonable criterion during which suppliers, in preparing their projects would be able to consider such clarifications (explanations). Announcements of each postponement of the final due date for the submission of Project tenders will be announced on the CVP IS, by simultaneously editing the announcement of the project competition.

5.6. If the Contracting Authority makes significant changes to the project competition documents, it must extend the final due dates for submission of tenders so that all suppliers wishing to participate in the project competition have the possibility to make themselves familiar with all information necessary for the preparation of the Project tender.

5.7. Any uncertainties of suppliers regarding the project competition conditions (in the procurement documents, including the requirements of the technical specification for the Project) must be clarified before the final due date for the submission of the Projects. Suppliers must be active and ask questions and provide comments, or ask for clarification of the project competition conditions prior to the familiarisation with the Project tenders, bearing in mind that after the expiry of the final due date for the submission of the Projects, changing the content of the Project tender will not be allowed.

5.8. The Contracting Authority intends to arrange a meeting with suppliers regarding the discussion of the technical documentation and conditions of the project competition. It will notify of the location and preliminary time of the meeting in a separate message to CVP IS. After the Contracting Authority informs suppliers about the place and time of the meeting, the suppliers willing to participate in the meeting must notify the Contracting Authority by the means of the CVP IS. The Contracting Authority will indicate the exact time of the meeting for each supplier willing to attend the meeting, by the means of the CVP IS. If the supplier does not submit the answer about his participation by the means of the CVP IS, it shall be assumed that the supplier has refused to take part in the meeting. If the meeting is held, it will be recorded in the minutes. All questions relating to the project competition documents asked during the meeting as well as answers to them shall be

put down in the protocol. After the meeting, the extract of the minutes shall be published by the CVP IS. If the Contracting Authority does not receive any replies from suppliers regarding the concerned to participate in the meeting, the meeting will not be held, and no minutes shall be drawn up (please note that the extracts from the minutes are comparable to the clarification of the project competition documents).

6. PREPARATION, SUBMISSION, AND ALTERATION OF THE PROJECT TENDER

6.1. By submitting his Project tender, the participant guarantees that he/she has familiarized himself/herself with the project competition documents and agrees with all of their provisions.

6.2. The participants shall prepare and submit the Project tender and the required documents (including queries, reports, requests, etc.) in Lithuanian. If the required documents are issued in other language than the required language, their properly verified translation into Lithuanian shall be submitted. The translation, confirmed by the signature of the participant or his authorized person, or confirmed by the translator's signature and the stamp of the translation bureau, will be acceptable.

6.3. The participant may submit only one Project tender to the Contracting Authority, either individually or as a member in the group of suppliers. The participant who submitted the Project tender in person, may not take part in the group of suppliers submitting another Project tender. If the participant submits more than one Project tender or a participant takes part in the group of suppliers submitting several Project tenders, all such Project tenders will be rejected.

6.4. Suppliers shall not be allowed to submit alternative Project tenders. If the supplier submits an alternative Project tender, his Project tender and the alternative Project tender (s) shall be rejected.

6.5. The Project tender must be submitted no later than by 4 June 2018, 16:00 at the address: Lietuvos architektų sąjungos Klaipėdos skyrius, Bažnyčių g. 6 – 1, LT-91246 Klaipėda. The tender must be submitted in person, by post, or via courier. Project tenders shall be accepted and registered by the authorized representative of the Lithuanian Architects' Union Darius Raišutis.

6.6. The Contracting Authority is not responsible for postal delays and other unforeseen circumstances that may result in not receiving the project or receiving them too late. Projects received late shall not be opened and shall be returned to suppliers by registered letters.

6.7. Project tenders must be prepared and submitted by ensuring their anonymity. The project (except for models) must be presented in a sealed joint package (sealed in such a way that the package cannot be opened without damaging it).

6.8. A project under must indicate the period of its validity. The Project tender must be valid for no less than 3 months from the final due date for submission of Project tenders. If the Project tender validity period is not specified in the Project tender, it shall be considered that the Project tender is valid as long as specified in the project competition documents. Prior to the expiration of the Project tender validity term, the Contracting Authority is entitled to request the suppliers to extend their Project tender validity term up to a specific date. The Participant may reject such request or inform the Contracting Authority in writing that it agrees to extend the validity of its Project tender. If a participant does not respond to the request of the Contracting Authority to extend the validity of the tender and does not renew it, it is considered that it has rejected the request to extend the validity of its tender.

6.9. The participant shall bear all costs associated with the Project tender preparation and submission, and the Contracting Authority shall not be responsible or charged for these costs. The Contracting Authority may not and will not accept those costs, regardless of the outcome of the public project competition.

6.10. The Project tender consists of a technical part (package 1) and an information part (package 2) consisting of the data presented by the participant, the whole set of documents (original or duly certified copies thereof). The Contracting Authority reserves the right to request original documents). The participant must place packages 1 and 2 in a joint package with the name of the project competition and the motto of the project. No other information (participants' addresses, telephone numbers, fax numbers, e-mail, logos), which allows identification of the tenderer, with the exception of postal labels on the package, may be placed on the project and its annexes in the first package, on separate glued packages 1, 2 and the joint package.

6.11. The Project tender submitted for the project competition includes:

6.11.1. package 1 with the project motto and the words “PROJECT” in which the participant must submit the following material:

6.11.1.1. Panels with graphic material representing the design solutions (see Table 3).

Table 3. Composition of graphic material presented in panels

Name	Scale	Annex
Environment		
Situation scheme (s) covering the block bordered by Taikos and Statybininkų Prospectus and Žardininkų Street, highlighting the proposed changes in the development of the territory, connections of, joint use (public spaces), pedestrian traffic, customer flows and servicing vehicle traffic flows.	M1:2000	ck plan, dwg
Layout of Statybininkų Prospectus covering the section between Taikos Prospectus and Žardininkų Street.	M1:2000	
Communication schemes considering the transport movement in the block, accesses to the parcel, bicycle movement, accessibility to public transport	(optional)	
Land plot		
Drawing of the land plot with solutions for the territory management (points of entrance to the building, landscaping solutions, covers, coverings, functional zoning of the territory) on the topographic basis	M1:500	Topographic basis, dwg
Characteristic cross-section of the territory with the proposed solutions	M1:500	
Building		
Functional diagrams of the building (horizontal and vertical functional connections, functional program scheme with preliminary areas)	(optional)	
Building floor plans	M1:200	
Characteristic cross-sections of the building	M1:200	
Facades of the building, no less than 4	M1:200	
Visualization of solutions		
Territory spatial images of characteristic angles, characteristic interior visualizations, others – at the discretion of the authors		Photofixation, jpg, 3D model
Other visual material to help to better understand the idea presented		

6.11.1.2. Explanatory text (no more than 8 A4 sheets) presenting the idea, the main proposals, their arguments, technical and economic indicators of solutions presented (based on the requirements set out in the first part).

6.11.1.3. Digital media (CD or USB flash), which must contain all the Project material recorded. The name of the Competition and the Project motto must be indicated on the CD or USB flash. The digital material must be stored, recorded on the media and submitted in a way not allowing the author (s). The project material must be recorded in the shared folder named “Project – (Project motto)” and must contain the following folders:

6.11.1.3.1. “For the Internet – (Project motto)”. This folder contains: panel mock-ups (in JPG format, each panel in a separate medium, one file size up to 5 Mb), model images (JPG format, resolution 72 dpi), explanatory text (in PDF format, media size up to 1 Mb), title visualization, most accurately reflecting the Project idea (in JPG format, 1x1 aspect ratio, 72 dpi resolution), short text presenting the project idea (up to

1000 characters).

6.11.1.3.2. “For the press – (Project motto)”. This folder contains: panel mock-ups (original size, PDF format, each panel in a separate medium), separate visualizations (in JPG format, resolution 300 dpi), diagrams (in JPG or PDF format), drawings (in PDF format).

6.11.1.3.3. At their discretion, contributors can also provide additional, significant material for demonstration of their ideas (sketches, visualizations, schemes, etc.).

6.11.1.4. All drawings and diagrams specified in clause 6.11.1.1 must be presented on 4 or 6 panels measuring 841x594 (h) mm. Panels are composed horizontally, in two columns (two panels on the top, two in the middle, two at the bottom). The thickness of the panel is no more than 2.5 mm.

6.11.1.5. The explanatory text is presented in a separate A4 file bound in a spiral. It is recommended to follow the following structure when drafting an explanatory text: home page, table of content, introduction, idea/concept of the project, proposed architectural solutions, main technical and economic indicators of the project.

6.11.1.6. All documents submitted by the same Tender participant, indicated in clause 6.11, must be marked with the same motto.

6.11.1.7. The model of the building of the modern community centre/library of the city of Klaipeda, M1:200, and the urbanist model M1:500, inserted in the general model of the situation (see Table 4), including the indicated boundaries specified in Annex 1 of these conditions, are submitted separately. Model packaging is not required, but in such a case the Contracting Authority is not responsible for any damage of the layout during transportation. Both the models and their packaging must be marked with the project motto indicated in a well visible place.

Table 4. Submitted models

Name	Scale	Annex
Models		
The insertable urban model, white colour. Base dimensions: 160 x240 mm, depth of the inserted part is 2 mm	M1:500	Scheme of territory boundaries and surrounding area, dwg; 3D model of urban layout, skp;
The model of the building and the site arrangement with close proximity environment chosen at the author's discretion	M1:200	

6.11.2. Package 2 with the project motto on it, and the inscription “CIPHER OF THE MOTTO”, which contains:

6.11.2.1. Completed Project tender form according to Annex 1 of this description;

6.11.2.2. Single European Procurement Document as specified in clause 4.1 of these competition conditions;

6.11.2.3. If the project is submitted by a group of suppliers/authors or a group of authors, the joint tender must be submitted together with joint venture/co-authorship agreement (original or duly certified copy).

6.11.2.4. A power of attorney or other document (for example, description of the position), entitling to sign the Project tender submitted by the participant (applicable when the Project tender is signed not by a manager but by an authorized person) (original or duly certified copy).

6.11.2.5. The supplier must specify in the tender form (Annex 1 of this description) what information in their tender is confidential. The entire tender of the supplier cannot be regarded as confidential information, but the supplier may indicate that certain information contained in his tender is confidential. Confidential information may include, but is not limited to, commercial (industrial) secrets and confidential aspects of the tender. Information which must be made public in accordance with the Laws of the Republic of Lithuania may not be specified as confidential by the Supplier. Information contained in Article 20 (2) of the Law on Public Procurement may not be regarded as confidential. The supplier, stating in his tender that it contains

confidential information, must provide a reasoned justification why his information is confidential, and submitted documents demonstrating on which grounds the aforementioned information should be treated as confidential (you must submit justification on the confidential information indicated in the tender). If the supplier fails to fulfil this condition, the Contracting Authority will assume that the supplier's tender does not contain any confidential information. The Contracting Authority, the project evaluation commission, its members or experts and other persons may not disclose the information provided by the supplier, which he has specified as confidential. Please note that according to the case law of the Supreme Court of Lithuania, in order to consider the information as confidential, it must meet the following characteristics: 1) information must be secret (non-public). The commercial secret is comprised only of information that is not universally known or freely available to third parties; 2) information must have a real or potential commercial (production) value because it is not known to third parties and it cannot be freely accessible; 3) the information must be secret because of the reasonable efforts of the owner of such information, or of any other person entrusted with that information by the owner, to preserve its confidentiality

6.12. All documents confirming the compliance of participants with the requirements specified in the project competition conditions, other documents submitted in the Project tender must be submitted using non-discriminatory, universally accessible data file formats (e.g., pdf).

6.13. The documents in package 2 and their accessories must be bound with a thread, and numbered in such a way that, without damaging the stitching, it is not possible to add new sheets in the tender, to remove the sheets or replace them, and the thread is glued on the reverse of the last page with a seal (if any) signed and confirmed by the participant on a piece of paper; it is necessary to indicate the number of pages, the full name and position title the participant (natural person), the participant (legal entity) or the authorized person, if any.

6.14. Before the final due date for the submission of Project tenders the participant can modify or withdraw its submitted Project tender. The participant must notify the Contracting Authority in writing before the final due date for the submission of the Project tenders about the modification or withdrawal of the Project tender. The Project tender will not be modified or withdrawn if such participant's notice is received at a later time.

6.15. The Contracting Authority shall be entitled to extend the final due date for submission of Project tenders. The contract and coverage shall modify of the new deadline for the submission of Project tenders in the CVP IS (by adjusting the notice accordingly).

7. ENSURING THE VALIDITY OF THE PROJECT TENDER

7.1. The Contracting Authority shall not require tender project validity guarantee.

8. PROJECT COMPETITION EVALUATION COMMISSION, FAMILIARISATION WITH PROJECT TENDERS, PROJECT EVALUATION, PROJECT EVALUATION CRITERIA

8.1. Projects submitted to the project competition shall be examined, discussed and evaluated by the project competition evaluation commission (hereinafter the Commission). Only members of the commission have the right to vote. Decisions of the commission can be taken only at the commission meeting. All meetings of the commission are recorded in minutes. The minutes must indicate the general justification of the decision of the commission to award the places I-IV, explanations, and opinion of each member of the commission. The Commission may make recommendations to the Contracting Authority in the minutes for minor adjustments to the projects recognized as the winners. Each member of the commission submits the reasons for his assessment to his points awarded.

8.2. The minutes shall be signed by all the members present at the commission meeting. The secretary of the Commission (without the right to vote) attends the meetings of the commission, and drafts the minutes of the commission's meetings. The chairman, members, reviewers, secretary of the Commission sign a declaration of impartiality and a confidentiality commitment.

8.3. Evaluation and familiarization with the received Project tenders takes place in two separate commission meetings. At the first meeting, the commission evaluates the projects submitted by the participants (package 1), at the second meeting the commission familiarises with the information about the

participants submitting the Projects (participants' motto ciphers and other documents) (package 2). The project evaluation meeting (first meeting) will be held at the Klaipėda branch of the Lithuanian Architects' Union, Bažnyčių g. 6 – 1, LT-91246 Klaipėda. The dates of both meetings will be indicated in a separate message by means of CVP IS.

8.4. The Commission evaluates only those Project tenders that comply with the requirements specified in the project competition conditions. The Coordinator submits a conclusion to the Commission on the compliance of suppliers' qualifications, the absence of grounds for exclusion, data on the compliance of suppliers with the requirements of the project competition dossier (the mandate of the participant to sign the application or tender, the joint venture agreement and documents not related to the object of procurement, its technical characteristics, terms of performance of the contract or price), and the Commission takes a decision. Projects are evaluated in absence of the participants submitting them. Only anonymised Project tenders will be evaluated.

8.5. The commission evaluates the Project tenders (not rejected Project tenders) that meet the requirements specified in the project competition conditions in accordance with the assessment criteria specified in clause 8.7 of this Description.

8.6. The projects are analyzed by reviewers who can determine the compliance of submitted projects with the requirements specified in the technical specification. Reviewers invited by the Contracting Authority submit to the Commission a Project review, which is of a recommendatory nature, in writing in accordance with the assessment criteria set forth in clause 8.9 of this Description. Each reviewer must sign a declaration of impartiality and a confidentiality commitment. Reviews are submitted one business day before the meeting of the Project Evaluation Commission.

8.7. Participants' projects will be evaluated according to the following evaluation criteria:

Item No.	K – evaluation criterion (the project is scored separately for each criterion)	Description of the assessment criterion	Maximum possible scores*	Comparative weight of the evaluation criterion (%)
Basic criteria				
K1	originality of the architectural idea	Unified and aesthetic architectural idea. Originality of the project idea (concept), visual significance, artistic coherence and composite integrity.	10	30
K2	Integration of the Library Building into the single urban texture	Urban integrity. The solutions proposed for the integration of the object into the city's functioning systems, the scope of mutually positive impact and long-term significance, the positive impact on the viability and image of the massive construction area, and the qualitative addition – with the surrounding architectural and urban context.	10	30
Technical criteria				

K3	Functional and functional-technological feasibility of the library	Development of a functional building structure. Rational planning and functional-technological feasibility of the library building, the compliance with the client's vision. Quality of construction and the environment being created (ergonomics), longevity. Rationality of solutions. Innovativeness (use of new technologies, materials, architectural, urban solutions)	10	20
K4	Sustainability	The application of social, environmental and financial sustainability principles. Adaptation of the environment to all members of the public – application of the principles of design for all (universal design), ensuring the mobility of people flows and the availability of designed objects.	10	20
Total maximum number of points			40	100

* Scores are awarded according to the qualitative intervals of the tender evaluation scale indicated in clause 8.8.

8.8. In order to facilitate the evaluation and align possible interpretations of the scores, the 10-point scale estimates are divided to the following qualitative intervals – recommendations:

Evaluation/assessment	Description
Unsatisfactory (0-2)	The project does not meet the requirements of the criterion completely or significantly. The project has been drafted regardless of the task and context or only formally considering them. No significant architectural and urban solutions are presented, requirements are only declared without any possible ways of implementing them. Solutions are not disclosed in the context and are not compliant to the objectives of the competition. The evaluation of the tender raises serious doubts as to whether the project can be implemented in good quality.
Weak (3-4)	The project only partially meets the criteria requirements. The project contains only generalized project solutions that are not closely linked to the needs of the Contracting Authority. Architectural urban solutions are presented and their essential elements are insufficiently substantiated, lacking in content or details and explanations are inadequate. The tender is of general nature and is completely or partially not consistent with the task. The context and the objectives of the competition are disclosed only partially.

Average (5-6)	The project almost meets the criteria requirements. Solutions of tasks presented in the project, in most of the parts are presented and described well, but in some aspects they do not have a sufficient level of detail. There are minor uncertainties and discrepancies to the requirements of the task. The concept of the solution is complete, the argumentation regarding the project's compliance with the needs of the Contracting Authority is presented.
Good (7-8)	The project meets the requirements of the criterion. The solution presented in the project meets the expectations, needs and tasks of the Contracting Authority. The concept of solutions is complete, the argumentation about the compliance of solutions to the task is presented, architectural urban solutions are comprehensive, clearly presented, and contextual. Solutions are original, meeting the expectations of the Contracting Authority.
Excellent (9-10)	The project is of exceptional quality that meets or exceeds the requirements of the criteria. The project fully meets all the key evaluation criteria. The proposed architectural urbanization solution is fully consistent with the task, and the needs of the Contracting Authority. The solutions present an exceptional result, the concept is complete, a very clear and unambiguous argumentation is provided, justifying the idea presented and its relevance to the task. Original solutions are presented that additionally cover important aspects not mentioned in the task but are fully consistent with the project's objectives and the expectations of the Contracting Authority. Solutions are original, consistent, and possibly even exceeding the expectations of the Contracting Authority.

If the member of the evaluation commission grants 0 point for the criteria K1, K2, K3, K4, the evaluation of the member is included in the calculation of the average score of the evaluation commissions members (V). If a member participates in the evaluation, however, does not indicate a score at all for the criterion K1, K2, K3, K4, in this case, the evaluation of the commission member is not included in the calculation of the average score for the evaluation committee members (V).

8.9. Those projects with a final score of 6 or less will be rejected and will no longer be considered in the evaluation procedures.

8.10. The average score (N) of the commission member is calculated in the following manner:

$N = (K1+K2) * 0.3 + (K3+K4) * 0.2$	K1, K2, K3, K4 – project evaluation according to the relevant criterion N – the average evaluation of the commission member according to the criteria of the points 0.3 and 0.2 are part of the overall assessment of the criterion
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8.11. The average evaluation of each project of the evaluation commission member is calculated according to the evaluation of the projects of all evaluation commission members, according to the following formula:

$V = \frac{N1 + N2 + \dots + Nn}{A}$	V – average score of the project of the evaluation commission members N1, N2, etc. – evaluation score by each member of the evaluation commission A – number of members of the evaluation commission who participated in the evaluation
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9. PUBLIC EXHIBITION AND DISCUSSION OF PROJECTS

9.1. Location of the display of projects submitted for the competition: Lithuanian Architects Union, Klaipėda Department, Bažnyčių g. 6 – 1, Klaipėda. The competition works are publicly displayed also on the website www.architektams.lt/biblioteka.

9.2. The start of the submission, the opening hours will be indicated in a separate message in the CVP IS.

9.3. Discussion of the projects presented to the competition and presentation of reviews will take place in the Chamber of Lithuanian Artists' Union, Klaipėda division (Bažnyčių g. 6 – 1, Klaipėda.). The conclusions of this discussion will be recorded in the minutes. Commission members will not express their opinions in a public discussion. The date of the public discussion will be indicated in a separate message using the CVP IS means.

10. PREPARATION OF THE RANKING SEQUENCE OF PROJECT TENDERS

10.1. After evaluating the Projects, the commission will draw up a ranking sequence of projects in descending order of the score granted by the commission. If several submitted Projects have the same score, in order to determine the preliminary ranking of tenders, the participant whose project has been submitted at the earliest will be included higher in the ranking sequence.

10.2. If only one Project tender is submitted – the ranking of Project tenders shall not be made.

10.3. The commission has the right to access the information about the participants submitting the Projects (participant's motto ciphers) only after having made a ranking of projects.

11. PROCEDURES FOR FAMILIARISATION WITH INFORMATION ON PARTICIPANTS

11.1. The Contracting Authority informs the participants about the commission meeting, where the commission will familiarize itself with the information about the participants (participant's motto ciphers), no later than 2 days before the commission meeting, through the CVP IS means. The notice shall indicate the place, day, hour and minute of access to this information.

11.2. All project participants or their authorized representatives have the right to attend the commission meeting.

11.3. The envelopes with the project's motto ciphers will be opened by one of the commission members in the presence of participating suppliers or their authorized representatives. Envelopes are also opened in case the suppliers or their authorized persons do not arrive.

11.4. After opening the envelopes with the motto ciphers, the commission shall announce the preliminary ranking of projects and the project motto ciphers to the suppliers or their representatives participating in the procedure. The procedure for opening the envelopes with the project motto ciphers is formalized by the commission in a separate protocol.

12. EXAMINATION OF PARTICIPANTS, THEIR SUBMITTED PROJECT TENDERS AND GROUNDS FOR EXCLUSION OF PROJECT TENDERS

12.1. After familiarisation with information about the participants, and announcement of this information, the commission starts examining the EBVPD submitted by the participants. If the participant, together with the EBVPD, has provided documentation confirming the absence of the grounds for exclusion and compliance with qualification requirements, the commission shall check these documents only after preparing the ranking of the Project tenders. If the participant has not submitted the EBVPD or has not ticked the EBVPD when completing the documents, he meets the requirement (s) or if the data provided in the EBVPD is inaccurate, then the commission must ask the participant to adjust the EBVPD within a reasonable time. In this case, the commission will evaluate the tender of the participant only after the participant adjusts the EBVPD. The Project tender is rejected when the participant, at the request of the commission, did not specify the EBVPD or, after clarification indicated in the EBVPD that it meets the grounds of exclusion and/or does not meet the qualification requirements. The participant shall be informed of the rejection of his Project tender immediately, but not later than within 3 business days, in writing, by notifying the results of this verification and justifying the decisions made.

12.2. Prior to determining the winners of the project competition, the commission will require from the first four participants who have scored the highest number of points (when the sum of scores collected by each participant exceeds the minimum threshold set in clause 8.9 of the project competition conditions) to submit relevant documents confirming the absence of the grounds for their exclusion and compliance with qualification requirements as set out in the Part IV of the project competition conditions.

12.3. The Commission will not require the first four participants who have scored the highest number of points to submit documents confirming the absence of the grounds for their exclusion and compliance with qualification if it:

12.3.1. Will have access to these documents or information directly and free of charge to the national database in any Member State or through the use of CVP IS tools;

12.3.2. These documents are already available from previous procurement procedures.

12.4. If the participant has submitted inaccurate, incomplete or false documents or data on his compliance with the requirements of the procurement documents or in case of the absence of such documents or data, the commission must, without prejudice to the principles of equality and transparency, ask the participant by the CVP IS communication means, to clarify, supplement or explain these documents or data within a reasonable time limit. Only the documents or data relating to the absence of the grounds for the exclusion and compliance with qualification requirements of participants, the participant's authorisation for a person to sign the tender, the joint venture agreement and the document is not related to the object of procurement, its technical characteristics may be adjusted, supplemented, clarified and you will documents may be submitted. Other tender documents of the participant or data may be corrected, completed or interpreted in accordance with Article 55 (9) of the Law on Public Procurement. If the participant, at the request of the commission, did not correct within the required time the inaccurate or incomplete information about the absence of the grounds for the exclusion and compliance with qualification requirements, his project will be rejected.

12.5. The Commission shall reject the project if:

12.5.1. The project was sent or received after the final due date for the submission of projects established by the Contracting Authority.

12.5.2. The project is submitted in violation of anonymity.

12.5.3. The project does not meet the requirements of the project competition documents.

12.5.4. The participant has provided inaccurate, incomplete or false documents or data on the absence of the grounds for the exclusion and compliance with qualification requirements of the participant, and, at the request of the commission, did not correct them.

12.5.5. The participant has provided inaccurate, incomplete or false documents or data on its compliance with the requirements of the project competition documents (the authorization of the participant to sign the application or tender, the joint venture contract and documents not related to the object of procurement, its technical characteristics, terms of performance of the contract or the price) and, at the request of the commission, did not correct them.

12.5.6. The final score of the project will be 6 or less.

12.6. The Contracting Authority shall announce in the Central Public Procurement Information System within 10 days at the latest the information about the participant who has concealed information or provided false information during procurement procedures in accordance with Article 52 of the Law on Public Procurement.

13. DETERMINATION OF WINNERS OF THE PROJECT COMPETITION, BONUS PAYMENT (AWARDS)

13.1. The Contracting Authority shall determine the winners of 4 tenders that have scored the highest number of points, taking into account the minimum scoring threshold set out in clause 8.9 of the competition conditions if all of the following conditions are met:

1) The tender meets the requirements set out in the procurement notice and the procurement documents.

2) The tenderer does not comply with the grounds for exclusion and meets the qualification requirements set out in the competition conditions.

13.2. The Contracting Authority shall notify each of the interested participants in writing within no more than 3 business days after the procedure for verification of the absence of grounds for exclusion and meeting the qualification requirements, about the decision of the commission to determine the winning Project tenders, provide the relevant information specified in Article 58 (2) of the Law on Public Procurement, which has not yet been provided during the procedure of procurement, the summary, indicate the ranking of tenders, the successful tenderer, and the exact deferment period which shall not be shorter than 10 calendar days. The

deferment period may be waived if the winner of the project competition is the sole interested participant and there are no other interested candidates. The Contracting Authority also submits to each participant a review of its project evaluation.

13.3. The final ranking of the Project tenders shall be made no earlier than the expiration of the deferment period.

13.4. The winners of the first 4 places in the competition will be awarded with monetary prizes. The total fund of prizes in the competition shall be 16,000 euro, with the prize pool being broken down as follows:

1st place winner – 7,000 euro;

2nd place winner – 5000 euro;

3rd place winner – 3000 euro;

4th place winner – 1000 euro.

13.5. The cash prizes for the winners of the specified places shall be paid by the Contracting Authority, within 30 calendar days from the date of the final approval of the project competition results.

13.6. The results of the project competition are announced in the CVP IS, and on their websites of the Lithuanian Architects 'Union, the Lithuanian Architects' Union Klaipėda County Organization and the website of the competition.

13.7. In the event that a tender for the project competition that has been awarded the appropriate prize has been submitted by a group of economic operators acting on the basis of a joint venture agreement, the prize will be paid to the person authorized by the power of attorney or the joint venture agreement on behalf of all the partners (participants).

13.8. The participants whose Project tenders did not win the prize places, will not be paid bonuses.

14. PROCEDURE FOR SCRUTINIZING CLAIMS AND COMPLAINTS

14.1. Claims shall be submitted and investigated according to the procedures provided for in Chapter VII of the Law on Public Procurement.

15. NEGOTIATIONS

15.1. The participant (s) who won the competition will be invited to negotiations without publication for the preparation of the technical project of construction of the modern community centre/library of the city of Klaipėda in the southern part of the city (Statybininkų pr. 17A, Klaipėda). The winner will be invited for negotiations without publication by the CVP IS means in sequence (according to the ranking of tenders) by a separate written notice or the invitation will be indicated in the notice of the winner of the competition. Negotiations without publication will be conducted in accordance with the procedure established by the Law on Public Procurement of the Republic of Lithuania.

15.2. If a participant who has been invited to participate in the procurement procedure by means of negotiations without publication, refuses in writing to participate in writing or does not submit a tender for the negotiations without publication, the Contracting Authority shall invite the participant whose project in the ranking of project's next after the participant refusing to participate in the negotiations without publication, to take part in the negotiations without publication of the public procurement procedures. If the invited participant refuses to participate in the negotiations without publication, the participant's monetary prize (bonus) shall be left to the participant. If the participant fails to submit a tender for the negotiations without publication by the specified date, the Contracting Authority will consider that the supplier has refused to participate in the negotiations without publication.

16. FINAL PROVISIONS

16.1. Procurement procedures not specified in these conditions shall be carried out on the basis of the provisions of the Law on Public Procurement of the Republic of Lithuania, Project Competition Organisation Rules and other regulatory acts.

16.2. If the Contracting Authority discontinues the project competition, the compensation will not be paid to the participants.

16.3. The material of the awarded projects (model, panels, explanatory text and CD/USB) will remain the property of the Contracting Authority. The Contracting Authority also acquires the property right to publish and otherwise publicise the material of these projects. The Contracting Authority may obtain other property rights for the four awarded projects only on the basis of a separate contract with the authors of the projects. All non-property rights shall remain for the authors of these projects (creative works).

16.4. The Contracting Authority has the right of first publication of the work submitted for the competition. In addition, after the end of the competition, the Contracting Authority shall have the right to document, exhibit and publish the materials submitted for competition (including the display and publication through third party services) without additional payment, but in all cases must indicate the author (s) of the project (s).

16.5. Participants which have not won a prize places, shall have the right to collect their projects within 14 calendar days from the date of the final decision on this competition.

16.6. The Contracting Authority is liable for the damage or loss of the projects only in cases where it's guilt or wrong treatment of projects is proved.

16.7. The authors bear all responsibility if the project breaches the intellectual property rights of third parties. In this case, the authors must immediately rectify such violations at their expense and reimburse all costs incurred by the Contracting Authority.

